

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

P25 Joint Operating Committee

Tracy Moore, Chair
Ryan Sommers, Vice-chair
Jim Reid, Secretary

****Meeting Minutes****

Friday, January 21, 2022

This meeting was set to begin directly after the 800 MHz Joint Operating Committee meeting but no earlier than 10:30 a.m.

Meeting held by teleconference.

Agenda

1. CALL TO ORDER/ROLL CALL [Non-action item]

The meeting was called to order at 11:15 a.m.

Present

- | | |
|---|---------------|
| • City of Reno | Dave Cochran |
| • City of Sparks | Jim Reid |
| • North Lake Tahoe Fire Protection District | Ryan Sommers |
| • Truckee Meadows Fire Protection District | Charlie Moore |
| • Truckee Meadows Water Authority | Pat Neilson |
| • UNR | Ed Atwell |
| • US Dept. of Veteran Affairs | Bryan Boren |
| • Washoe County School District | Tracy Moore |

Absent

- Nevada Air National Guard
- North Lake Tahoe Fire Protection District
- Reno-Sparks Indian Colony (vacant)
- Reno-Tahoe Airport Authority
- US DEA (vacant)
- Washoe County

Deputy District Attorney Keith Munro was also present.



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2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Radio System Joint Operating Committee agenda. The P25 Radio System Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the P25 Radio System Joint Operating Committee as a whole.

There was no response to the call for public comment; no comments were submitted prior to the meeting.

3. **ELECTION OF OFFICERS** [For Possible Action]

- a. Chair
- b. Vice-Chair
- c. Secretary

Chair Moore opened items a-c for consideration and combined action. Ed Atwell, UNR, nominated and moved to reappoint the current officers: Tracy Moore, Washoe County School District, as Chair; Ryan Sommers, North Lake Tahoe Fire Protection District, as Vice-Chair; and Jim Reid, City of Sparks, as Committee Secretary. All nominees accepted the nomination. Jim Reid, City of Sparks, seconded the motion. There was no response to the call Committee or public comment. Upon a call for a vote, the motion carried unanimously.

4. **APPROVAL OF THE OCTOBER 15, 2021, MEETING MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Charlie Moore, Truckee Meadows Fire Protection District, moved to approve the minutes as written. Ryan Sommers, North Lake Tahoe Fire Protection District, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

5. **NEVADA SHARED RADIO SYSTEM PROJECT UPDATE** [For Discussion Only] – A review and discussion on the progress of the Nevada Share Radio System project including discussion on project schedule and impacts of the project specific to the Washoe County Regional Communications System. *Quinn Korbulic & Melissa Lawney, Washoe County Technology Services*

Quinn Korbulic, Washoe County Technology Services, reviewed the presentation for this item providing updates on the Microwave Detailed Design Review and deployment, and scheduling for greenfield site builds, P25 site implementation, and dispatch centers. It is expected that the Radio Shop will move into 224 Edison Way next to WCRCS in the Spring to make room for Harris staff to be onsite to assist with radio personalities and mobile and portable deployment. The presentation also included plans for training, functional testing and the schedule for P25 region implementation and acceptance. Mr. Korbulic shared Melissa Lawney, Washoe County Technology Services, had attended the factory acceptance testing prior to equipment shipment.

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Chair Moore shared the School District was in the engineering phase to provide for upgrade and expanded BDAs to ensure continued functionality within buildings before 2023. There was discussion of the timing of purchases to ensure the ability to have the Harris team onsite to help with programming and installation. Before the full system cutover, every radio will need to be touched in order to ensure they have the correct programming to work with the new system (Region 2 cutover ~ 2024). Moving forward on the new system it will be necessary to ensure warranty compliance and system functionality to annually update equipment to ensure system alignment. Washoe County is aiming to ramp up its Radio Shop staffing to help with this and there is a potential that Harris will also be setting up a local shop.

6. **P25 RADIO SYSTEM JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – The next meeting of the P25 Radio System Joint Operating Committee is scheduled for April 15, 2022.

- Update on newer radio models

7. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Radio System Joint Operating Committee agenda. The P25 Radio System Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the P25 Radio System Joint Operating Committee as a whole.

Pat Neilson, Truckee Meadows Water Authority, announced his retirement, expressing appreciation for the dedication of the Committee and its participants. Ian Dasmann would be the new representative appointed. Charlie Moore, Truckee Meadows Fire Protection District, and Ed Atwell, UNR, expressed appreciation for Mr. Neilson's committee participation and commitment to the community.

8. **ADJOURNMENT** [Non-action item]

The meeting adjourned at 11:46 a.m.

Approved as written in session April 15, 2022.

Staff note: North Lake Tahoe Fire Protection District was incorrectly listed as absent.